

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Engadine Public Library

Date: July 22, 2024

Call to Order:

The meeting was called to order at 3:01 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, and Trustee Jan Reelitz. Absent excused was Vice-president Sheila Bergdoll. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR, and Financial Manager for SDL; Melanie Chaffin, Manager of Engadine Public Library; and Margie Long, resident.

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the agenda made by Trustee Orr, seconded by Treasurer Roll.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the Budget Hearing on June 25, 2024 -

Motion for approval of the Minutes from the Budget Hearing on June 25, 2024, was made by Trustee Reelitz and seconded by Trustee Orr.

Discussion: None

Motion approved unanimously.

Approval of the Minutes from the Regular Board Meeting on June 25, 2024 –

A motion was made by Secretary McConkey for the approval of the minutes from the Regular Board Meeting on June 25, 2024. Motion was seconded by Treasurer Roll.

Discussion: None

Motion passed unanimously.

Financial Reports from June 2024:

Motion by Treasurer Roll to accept the June 2024, Financial Reports. Seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

Payment of the Bills:

Following a review of the expenses for June 2024, the motion was made by Trustee Reelitz and seconded by Secretary McConkey to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. Update on DeTour School and Public Library construction – Director Waskin reported that the library remains closed while work continues. Manager Stefanski was able to find venues for her various programs, and it seems to be going okay. We do not have a date for when it will reopen yet.
2. Update on Pickford Community Library Outdoor Reading construction – the work on the outdoor space has been delayed due to the rain. The area is ready to have the concrete poured once the weather cooperates. There will also be an enclosure placed around the entire backyard area once the work is completed to ensure safety from both the ditch behind the library and the traffic areas of the parking lot and the alley next door.
3. Update on 110 Dawson Street Building – Director Waskin reported that the repairs indicated from the building inspection have started. Scott Olson is working with SLC to install internet services and phones. National Office brought in the furniture donated by the credit union and set it up. And staff hope to move in sometime in August. A grand opening will be planned for the Fall.
4. FY2024-2025 Tax Resolution – Director Waskin presented the resolution for approval that will be sent to the counties and townships to release the millage funds for the district for the upcoming fiscal year.
5. Approved Banking Institutions for FY2024-2025 – Director Waskin shared the list of approved banking institutions in the area. The list remained the same with the addition of MichiganCLASS.

B. Treasurer's Report: Treasurer Roll shared that she had looked over the bills and signed the monthly checks.

C. Board President Comments: President McClenny thanked Melanie for hosting the board meeting.

D. Committee Reports:

1. **Board Retreat** – The board discussed possible dates for the Board Retreat. President McClenny has offered to host the Board Retreat in her new space at her home. Director Waskin will confirm availability with President McClenny and send out a Doodle Poll with possible dates for the retreat which will take place in November 2024.

E. Communications: Trustee Orr shared information on the Board election process changes for the Superiorland Library Board.

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of FY2024-FY2025 Tax Resolution -

A motion was made by Secretary McConkey to approve the FY2024-2025 Tax Resolution. The motion was seconded by Treasurer Roll.

Discussion: None

Motion passed unanimously.

Discussion/Approval of the Approved Banking Institutions that SDL Will Do Business

With - Motion made by Trustee Reelitz and seconded by Trustee Orr to approve the Approved Banking Institutions for SDL for the upcoming year.

Discussion: There was discussion on whether to keep the 4Front Credit Union on the list since we had closed the account there. It was decided that SDL would keep them on for this year since we were still wrapping up the fiscal year and revisit the list next year and assess.

Motion passed unanimously.

Trustees' Comments: None

Public Comments on Other Matters: Manager Chaffin reported on the book sale, and various events coming up at the Engadine Library.

Adjournment: Motion made by Treasurer Roll and seconded by Secretary McConkey to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 3:37 p.m.

*Next meeting will be held on Wednesday, August 28, 2024, at 3:00 p.m. at the Superior District Library Administration Building located at 110 Dawson St., Sault Ste. Marie, MI

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library