

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Les Cheneaux Community Library

Date: May 20, 2024

Call to Order:

The meeting was called to order at 3:01 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, Vice-President Sheila Bergdoll, and Trustee Jan Reelitz. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR, and Financial Manager for SDL; Jane French, Manager of Les Cheneaux Community Library; and, Julie Davis, President of the Friends of Les Cheneaux Community Library.

Public Comments on Agenda Items: Item number 3 under New Business was tabled until the June 25, 2024, Regular Board Meeting.

Discussion/Acceptance of Agenda:

Motion for approval of the amended agenda made by Secretary McConkey seconded by Trustee Reelitz

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the April 22, 2024, Regular Board Meeting -

Motion for approval of the Minutes from the April 22, 2024, Regular Board Meeting was made by Trustee Orr and seconded by Treasurer Roll.

Discussion: None

Motion approved unanimously.

Approval of Minutes from the May 8, 2024, Special Board Meeting –

A motion was made by Vice-President Bergdoll to approve the minutes of the May 8, 2024, Special Board Meeting. The motion was seconded by Secretary McConkey.

Discussion: None

Motion approved unanimously.

Financial Reports from April 2024:

Motion by Treasurer Roll to accept the April 2024, Financial Reports. Seconded by Vice-President Bergdoll.

Discussion: None

Motion passed unanimously.

Payment of the Bills:

Following a review of the expenses for and April 2024, the motion was made by Trustee Orr and seconded by Vice-President Bergdoll to approve payment of the bills as presented.

Discussion: Director Waskin stated that the amount was higher than usual this month because both the rental payments for Engadine and Les Cheneaux were included in the bills.
Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. **Update on Purchase of Building at 110 Dawson St., SSM**
2. **Update on Financing for Purchase of Building at 110 Dawson St.**
3. **Drummond Island Township contract Revision**
4. **Les Cheneaux Community Library FOL Contract Revision**
5. **DeTour Area Schools Contract Revision for Drummond Island Library**
6. **Budget Revisions for FY2023-2024**
7. **Budget Proposal for FY2024-2025**

B. Treasurer's Report: Treasurer Roll shared that she had looked over the bills and signed the monthly checks.

C. Board President Comments: President McClenny thanked Jane and Julie for hosting the board meeting and thanked Jane for the delicious food.

D. Committee Reports:

1. Contract Committee

E. Communications: Director Waskin stated that they had received the communication accepting the offer for the purchase of the building at 110 Dawson.

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of Authorization for Adjustment to Loan Amount for Purchase of Building at 110 Dawson St. to Include Closing Costs, Inspections, Signage, Locks Changed, and Furnishings -

A motion was made by Secretary McConkey to approve an increase of \$10,000 to the loan amount. The motion was seconded by Trustee Reelitz.

Discussion: None

Motion passed unanimously.

Discussion/Approval of Deposit of Authorization to Begin the Process to submit a Contingency Contract for the Purchase of the Building Located at 110 Dawson St., Sault Ste. Marie, MI. Motion made by Vice-President Bergdoll and seconded by Secretary McConkey to begin the process for the purchase of the building located at 110 Dawson St., Sault Ste. Marie, MI.

Discussion: None

Motion passed unanimously.

Discussion/Approval to Authorize an Earnest Money Payment of \$7,000 towards the Purchase of the Building and Property located at 110 Dowson St., Sault Ste. Marie, MI –

The motion was made by Treasurer Roll to authorize payment of a \$7,000.00 earnest money check for the purpose of purchasing the building located at 110 Dawson St., Sault Ste. Marie, MI. Motion was seconded by Secretary McConkey.

Discussion: None

Motion passed unanimously.

Discussion/Approval of Authorization of District Director Waskin to Negotiate an Offer of \$300,000, and not to Exceed \$325,000 for the Purchase of the Building Located at 110 Dawson Street, Sault Ste. Marie, MI –

A motion was made to authorize District Director Waskin to negotiate an offer of \$300,000, and not to exceed \$325,000, for the purchase of the building located at 110 Dawson St., Sault Ste. Marie, MI 49783 by Trustee Orr. It was seconded by Secretary McConkey.

Discussion: None

Roll Call Vote – McClenny – Yay, Bergdoll – Yay, McConkey – Yay, Roll – Yay, Reelitz – Yay, Orr – Yay.

Motion passed unanimously.

Trustees' Comments: Thanked Manager Porterfield for hosting the board meeting. Thanked the Building Committee for all of their work on the building project.

Public Comments on Other Matters: None

Adjournment: Motion made by Secretary McConkey and seconded by Trustee Reelitz to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 4:20 p.m.

*Next meeting will be held on Monday, May 20th, at 3:00 p.m. at the Lex Cheneaux Community Library in Cedarville, Michigan

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library

*The Board meeting scheduled for March 25, 2024, was cancelled.