

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Bayliss Public Library

Date: January 22, 2024

Call to Order:

The meeting was called to order at 3:00 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, and Vice-President Sheila Bergdoll. Trustee Jan Reelitz was absent, excused. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR, and Financial Manager for SDL; and, Meredith Sommers, Bayliss Public Library Manager.

Public Comments on Agenda Items: Oath of Office was given by Vice-President, Sheila Bergdoll to President, Karen McClenny. Karen was reappointed by the Chippewa County Commissioners to serve a three-year term on the SDL Board of Trustees.

Discussion/Acceptance of Agenda:

Motion for approval of the agenda made by Treasurer Roll, seconded by Secretary McConkey.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the December 18, 2023, Regular Board Meeting -

Motion for approval of the Minutes from the December 18, 2023, Regular Board Meeting was made by Vice-President Bergdoll and seconded by Trustee Orr.

Discussion: None

Motion approved unanimously.

Financial Reports from December 2023:

Motion by Secretary McConkey to accept the December 2023, Financial Reports. Seconded by Treasurer Roll.

Discussion: Director Waskin stated that the millage money has started to come in for the district.

Motion passed unanimously.

Payment of Bills:

Following a review of the expenses, the motion was made by Trustee Orr and seconded by Vice-President Bergdoll to approve payment of the bills as presented.

Discussion: Director Waskin explained that the check to the Friends of the Les Cheneaux Community Library was for rent money owed from the previous year's millage since more money was taken in than had been budgeted for the year, and the adjustment had not been made at the end of the fiscal year. Director Waskin had found the error during a recent review of the budget.

Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. **Millage Campaign Update** – Director Waskin discussed the presentation that the board had from Cooperative Director, Dillon Geshel, on the various millage campaign initiatives, and that she felt the best course of action for the upcoming February ballot proposal was to put together an Information Campaign to let the community know about the upcoming proposal, and why the library feels an increase is necessary at this time, quoting statistics for library use, rising costs, the fact that the millage has actually decreased from 0.5mils to 0.4976 over the past ten years, how an increase will positively impact the library service area, and how much taxpayers can expect their taxes to go up if the millage passes. The board felt that this was also the best course of action given the abbreviated time frame before the election. President McClenny and Secretary McConkey will head up the millage campaign committee.
 2. **Rent Payment for the Friends of Les Cheneaux Community Library** – Director Waskin reported that because the amount of millage that had come in during the previous fiscal year was higher than what was budgeted, the rent paid to the FLCCL was not quite half of the millage collected, and that SDL still owed them \$3,019.50 from FY2022-2023.
 3. **Staff Day** – Director Waskin shared the details of the All-Staff Day scheduled for February 21st at the Pickford Community Library. The first half of the day will focus on MeL Databases Training, Mental Health, and an update from the Cooperative Director, and is open to people outside of SDL libraries. The second half will cover MERS Retirement benefits, budgets and policies, and Aflac for the staff. It will be our first All-Staff Day since Covid.
- B. Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks on December 15th.
- C. Board President Comments:** President McClenny also shared that she had signed checks. She also discussed her plan for putting together the Millage Committee.
- D. Committee Reports:** None

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of Payment to the Friends of the Les Cheneaux Community Library for rent money owed for 2023 rent.

A motion was made by Secretary McConkey to approve payment of the outstanding rent money owed to the Friends of the Les Cheneaux Community Library for the previous year. The motion was seconded by Treasurer Roll.

Discussion: None

Motion passed unanimously.

Trustees' Comments: The Board thanked Manager Sommers for hosting the meeting and providing snacks.

Public Comments on Other Matters: None

Adjournment:

Motion made by Vice-President Bergdoll and seconded by Trustee Orr to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 4:00 p.m.

*Next meeting will be held on Thursday, February 29th, at 3:00pm, at the Bayliss Public Library.

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library