

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: SDL Administrative Building

Date: August 28, 2024

Call to Order:

The meeting was called to order at 3:03 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, Trustee Jan Reelitz, and Vice-president Sheila Bergdoll. Also present: Lisa Waskin, SDL Director; Suzette Olson, HR, and Financial Manager for SDL; Meridith Sommers, Manager of Bayliss Public Library; Adeline Snyder, HR/Bookkeeping Assistant; and Alex Pink, Adult Program Manager at Bayliss Public Library.

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the agenda made by Treasurer Roll, seconded by Trustee Reelitz.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of the Minutes from the Regular Board Meeting on July 22, 2024 –

A motion was made by Secretary McConkey for the approval of the minutes from the Regular Board Meeting on July 22, 2024. Motion was seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

Financial Reports from July 2024:

Motion by Vice-President Bergdoll to accept the July 2024, Financial Reports. Seconded by Trustee Orr.

Discussion: None

Motion passed unanimously.

Payment of the Bills:

Following a review of the expenses for July 2024, the motion was made by Secretary McConkey and seconded by Treasurer Roll to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. Update on DeTour School and Public Library and Pickford Community Library construction projects – Director Waskin reported that the library is supposed to open on September 3rd along with the school, but after her visit on August 26th,

she finds it hard to believe that they will have the work completed to a point which would allow the school to open on time. The library is in shambles, the floors in the hallway are not finished, and the large gym is piled high with boxes and furniture.

The Pickford Library outdoor patio concrete still has not been poured due to weather delays and other jobs on the contractor's agenda. A fence also still needs to be put along the ditch in the back for safety and gates placed at either end of the area so children cannot easily access the parking lot or alley behind the library.

2. Update on 110 Dawson Street Building – Director Waskin reported that the electrical repairs had been completed, the internet and wiring was going in, computers and phones were ordered, furniture was delivered and set up, and they were hoping to move over in September to the new building.
 3. Update on Drummond Island Township Contract, DeTour Area School's contract for the Drummond Island Library, and the Drummond Island Millage – The contract with the Township was signed and is on the agenda to be approved at the August meeting. The proposed contract was presented by Director Waskin to the DeTour Area School Board at their board meeting on August 26th. A couple of changes need to be made and it will be presented again at the September meeting for approval. The Drummond Island millage renewal passed easily. It is for a five-year time period.
 4. Update on the DeTour Township Millage – The DeTour Township had a special meeting, and the millage renewal will be on the November 2024 ballot.
- B. **Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks.
- C. **Board President Comments:** President McClenny asked Trustee Orr to speak on the SLC Election.
- D. **Committee Reports:** None
- E. **Communications:** Director Waskin shared about the library article by Sharon Kennedy in the Sault News, that author Steve Hamilton would be presenting at Bayliss PL on September 3rd, and that she had been awarded one of 50 spots in a Library of Michigan workshop on Appreciative Inquiry for September 4th and 5th, and that the LofM would be paying all costs.

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of the Drummond Island Township/SDL Contract for Services-

A motion was made by Treasurer Ross to approve the Contract for Services between SDL and the Drummond Island Township. The motion was seconded by Trustee Reelitz.

Discussion: None

Motion passed unanimously.

Trustees' Comments: None

Public Comments on Other Matters: The Board Retreat menu was discussed, with the suggestion that board members bring heavy hors d'oeuvres, desserts, and beverages.

Adjournment: Motion made by Vice-President Bergdoll and seconded by Trustee Orr to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 4.01 p.m.

*Next meeting will be held on Monday, September 23, 2024, at 3:00pm at the Brevort Township Library in Moran, MI

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library