

**SUPERIOR DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR BOARD MEETING**

Location: Mollie R. Kahl Community Library

Date: April 22, 2024

Call to Order:

The meeting was called to order at 3:00 p.m. by Board President, Karen McClenny.

Roll Call:

Present: President Karen McClenny, Secretary Tim McConkey, Trustee Daryl Orr, Treasurer Cris Roll, Vice-President Sheila Bergdoll, and Trustee Jan Reelitz. Also present: Lisa Waskin, SDL Director; and Suzette Olson, HR, and Financial Manager for SDL.

Public Comments on Agenda Items: None

Discussion/Acceptance of Agenda:

Motion for approval of the agenda made by Treasurer Roll, seconded by Secretary McConkey.

Discussion: None.

Motion passed unanimously.

Business Items:

Approval of Minutes from the February 29, 2024, Regular Board Meeting -

Motion for approval of the Minutes from the February 29, 2024, Regular Board Meeting was made by Secretary McConkey and seconded by Vice-President Bergdoll.

Discussion: None

Motion approved unanimously.

Financial Reports from March* and April 2024:

Motion by Trustee Orr to accept the April 22, 2024, Financial Reports. Seconded by Trustee Reelitz

Discussion: None

Motion passed unanimously.

Payment of the Bills:

Following a review of the expenses for March* and April 2024, the motion was made by Treasurer Roll and seconded by Secretary McConkey to approve payment of the bills as presented.

Discussion: None

Motion passed unanimously.

Information Items:

A. Library Director's Report:

1. **Possible Building for SDL Administrative Offices**
2. **Listening Tour for Strategic Planning –**
3. **Advocacy Day Report**
4. **Pickford Community Library Garden Project Update**

5. **Drummond Island Township Contract Revision**
6. **Les Cheneaux Community Library FOL Contract Revision**
7. **DeTour Area Schools Contract Revision for Drummond Island Library**
8. **Online Banking Account for Les Cheneaux Community Library Manager**
9. **Doodle Poll Demonstration**

- B. **Treasurer's Report:** Treasurer Roll shared that she had looked over the bills and signed the monthly checks.
- C. **Board President Comments:** President McClenny shared that she was glad to be back in Michigan after a month long visit with family in Indiana.
- D. **Committee Reports:** None
- E. **Communications:** None

Action Items:

Unfinished Business:

None

New Business:

Discussion/Approval of Authorization for an Online Banking Account for Les Cheneaux Community Library, to be accessible by District Director, Lisa Waskin, and Library Manager, Jane French, for the purpose of monitoring the account.

A motion was made by Trustee Orr to approve an online account for the First National Bank account for the Les Cheneaux Community Library. The motion was seconded by Treasurer Reelitz.

Discussion: None

Motion passed unanimously.

Discussion/Approval of Deposit of Authorization to Begin the Process to submit a Contingency Contract for the Purchase of the Building Located at 110 Dawson St., Sault Ste. Marie, MI. Motion made by Vice-President Bergdoll and seconded by Secretary McConkey to begin the process for the purchase of the building located at 110 Dawson St., Sault Ste. Marie, MI.

Discussion: None

Motion passed unanimously.

Discussion/Approval to Authorize an Earnest Money Payment of \$7,000 towards the Purchase of the Building and Property located at 110 Dowson St., Sault Ste. Marie, MI –

The motion was made by Treasurer Roll to authorize payment of a \$7,000.00 earnest money check for the purpose of purchasing the building located at 110 Dawson St., Sault Ste. Marie, MI. Motion was seconded by Secretary McConkey.

Discussion: None

Motion passed unanimously.

Discussion/Approval of Authorization of District Director Waskin to Negotiate an Offer of \$300,000, and not to Exceed \$325,000 for the Purchase of the Building Located at 110 Dawson Street, Sault Ste. Marie, MI – A motion was made to authorize District Director Waskin to negotiate an offer of \$300,000, and not to exceed \$325,000, for the purchase of the building located at 110 Dawson St., Sault Ste. Marie, MI 49783 by Trustee Orr. It was seconded by Secretary McConkey.

Discussion: None

Roll Call Vote – McClenny – Yay, Bergdoll – Yay, McConkey – Yay, Roll – Yay, Reelitz – Yay, Orr – Yay.

Motion passed unanimously.

Trustees' Comments: Thanked Manager Porterfield for hosting the board meeting. Thanked the Building Committee for all of their work on the building project.

Public Comments on Other Matters: None

Adjournment: Motion made by Secretary McConkey and seconded by Trustee Reelitz to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 4:20 p.m.

*Next meeting will be held on Monday, May 20th, at 3:00 p.m. at the Lex Cheneaux Community Library in Cedarville, Michigan

Respectfully Submitted

Lisa Waskin

Lisa Waskin, District Director, Superior District Library

*The Board meeting scheduled for March 25, 2024, was cancelled.